

BIDDING DOCUMENT ORDER FORM



Project:	<u>Roof Replacement at 4 Summit Public Schools</u>
Owner:	<u>Summit Public Schools</u>
EIA Project Number:	<u>ES9240.02, ES9240.03, ES9240.04 and ES9240.05</u>
Company Name:	<u></u>
Company Address:	<u></u>
Suite / Building Number:	<u></u>
City, State, Zip:	<u></u>
Phone Number:	<u></u>
Contact Name:	<u></u>
Contact E-mail Address:	<u></u>

Bid Documents may be obtained directly from the office of the Architect upon receipt of a \$200.00 non-refundable payment (business checks or money orders only) made payable to EI Associates. Shipping of Bid Documents to Bidders by the Architect is possible if prearranged and paid for by the Bidder in advance. An additional handling charge of \$25.00 per set (business checks or money orders only made payable to EI Associates, will be charged by the Architect for this service. NO CASH SHALL BE ACCEPTED.

Please e-mail a copy of your completed form to simone_short@eiassociates.com

EI Associates, 8 Ridgedale Ave. Cedar Knolls, NJ 07927

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